**Volunteer Signup Form**

Edmond’s Annual Community Thanksgiving Dinner

Thursday November 28th 2024 11:00 am to 2:00 pm

We need a few hundred volunteers to prepare and serve the food and clean up afterward. Much of the prep is done before Thanksgiving Day. **We really need helpers after 1p.m. on Thanksgiving Day**. Please turn in your form by November 20th to your church or e-mail to ECTD2019@gmail.com

Age requirement is 14 years or older for all volunteers. Please pay attention to specific age requirements for some slots.

**NOTE: ( ) designates number of volunteers needed for each task / time period. Once filled, you may be asked to work in other areas or times.**

**Please Print Clearly:**

**NAME(S)** \* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*For Families, it is not necessary to fill out a form for everyone, just list first and last name of others. If taking different jobs, please write name by appropriate line (and circle what time slot and/or position you’d like. This form may be fillable. If not, print, complete and scan back to email address above (ECTD2019@gmail.com) . You will be contacted to confirm your request.*

E-mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preferred method of contact Email Phone call Text

**PREPARATIONS:**

**Friday (11/22)** 8:00 – 12:00 (5)

**Monday (11/25):** 8:00 – 11:00 (15) 1:00 – 4:00 (15)

**Tuesday (11/26):** 8:00 – 11:00 (15) 1:00 – 4:00 (15)

**Wednesday (11/27):** 8:00 – 12:00 (8)

**Friday (11/29):** 8:00 – 12:00(8 -10) (to transport equipment back to storage)

Will meet at First Presbyterian Church (1001 S. Rankin St Edmond) NW parking lot & then could be directed to additional locations.

**Thanksgiving Day:**

**Note:** Volunteers for Food Prep (on site at UCO) and dishwashing **must be at least 21**, **Line Servers at least 18** and Wait staff may be younger children (at least 10 yr), but they must work with a parent. Please do not list younger children.

**Food preparation** 7:00 – 9:00 (12) 8:45 – 11:00 (8) 10:45 – 1:00 (8)

**Dishwashing** 7:00 – 9:00 (6) 8:45 – 11:00 (6) 10:45 – 1:00 (6) 12:45 – 4.00 (6)

**Line server** 10:45 – 1:00 (16)12:45 – 2:30 (16)

**Busers** 11:15 - 1:15 (10) 1:00 – 3:00 (10)

**Table Reset** 10:30 – 12:15 (10) 12:00 – 2:30 (10)

**Wait staff & drinker servers** 10:30 – 12:15 (40) 12:00 – 2:30 (40)

*Note: Wait staff and drink servers may be asked to work in other areas.*

**Clean-up crew (often don’t have enough people)** 12:30 – 2:30 (20) 2:15 – 6:00 (20)