

## Volunteer Signup Form

Edmond's Annual Community Thanksgiving Dinner  
Thursday November 23<sup>rd</sup> 2023 11:00 am to 2:00 pm

We need hundreds of volunteers to prepare and serve the food and clean up afterward. Much of the prep is done before Thanksgiving Day. **We really need helpers after 1p.m. on Thanksgiving Day.** Please turn in your form by November 15<sup>th</sup> to your church or e-mail to [ECTD2019@gmail.com](mailto:ECTD2019@gmail.com)  
Age requirement is 10 years or older for all volunteers. Please pay attention to specific age requirements for some slots.

**NOTE: ( ) designates number of volunteers needed for each task / time period. Once filled, you may be asked to work in other areas or times.**

Please Print Clearly:

NAME(S) \* \_\_\_\_\_

*\*For Families, it is not necessary to fill out a form for everyone, just list first and last name of others. If taking different jobs, please write name by appropriate line (and circle what time slot and/or position you'd like. This form may be fillable. If not, print, complete and scan back to email address above (ECTD2019@gmail.com) . You will be contacted to confirm your request.*

E-mail address \_\_\_\_\_ Telephone \_\_\_\_\_

Preferred method of contact      Email       Phone call       Text

### PREPARATIONS:

<b>Friday (11/17)</b>	8:00 – 12:00 (5)	11:45 – 4:00 (5)
<b>Monday (11/20):</b>	8:00 – 11:00 (5)	1:00 – 4:00 (5)
<b>Tuesday (11/21):</b>	8:00 – 11:00 (5)	1:00 – 4:00 (5)
<b>Wednesday (11/22):</b>	8:00 – 11:00 (5)	1:00 – 4:00 (5)
<b>Friday (11/24):</b>	8:00 – 12:00 (8 -10)	(to transport equipment back to storage)

Will meet at First Presbyterian Church (1001 S. Rankin St Edmond) NW parking lot & then could be directed to additional locations.

### Thanksgiving Day:

**Note:** Volunteers for Food Prep (on site at UCO) and dishwashing **must be at least 21, Line Servers at least 18** and Wait staff may be younger children (at least 10 yr), but they must work with a parent. Please do not list younger children.

<b>Food preparation</b>	7:00 – 9:00 (12)	8:45 – 11:00 (8)	10:45 – 1:00 (8)	
<b>Dishwashing</b>	7:00 – 9:00 (6)	8:45 – 11:00 (6)	10:45 – 1:00 (6)	12:45 – 4.00 (6)
<b>Line server</b>	11:00 – 1:00 (16)	10:45 – 1:00 (16)	12:45 – 2:30 (16)	
<b>Bussers</b>	11:00 - 1:00 (10)	12:45 – 2:30 (10)		
<b>Wait staff &amp; drinker servers</b>	10:30 – 12:15 (100)	12:00 – 2:30 (100)		

*Note: Wait staff and drink servers may be asked to work in other areas.*

<b>Clean-up crew (often don't have enough people)</b>	12:30 – 2:30 (20)
	2:15 – 6:00 (20)